

REGISTRATION FORM - DIRECT EXHIBITOR

Reserved for the organiser

Reception date: .....

File no: .....

DIRECT EXHIBITOR<sup>(1)</sup>

Company name: .....

Address: .....

Postcode: ..... Town: ..... Country: .....

Tel: .....

VAT number (compulsory): .....

Authorised legal representative (duly authorised signatory):  Mr  Mrs

Surname: ..... First name: .....

Position: ..... Direct line: .....

Email: .....

If the invoicing address is different please complete this section

Company name: .....

Address: .....

Postcode: ..... Town: ..... Country: .....

Tel: ..... Email: .....

VAT number (compulsory): .....

Surname: ..... First name: .....

Position: ..... Direct line: .....

Exhibitors delegated representative (stand representative)

Mr  Mrs

Surname: ..... First name: .....

Position: .....

Direct line: ..... Mobile: ..... Email: .....

Address: .....

Position: ..... Town: ..... Country: .....

(1): Your company is the only exhibitor on your stand. You are taking part as a main exhibitor. No company, other than the main exhibitor, can be present or referenced on your stand without registering for the exhibition as an indirect exhibitor without your acting as an intermediary. If undeclared, companies are identified during the exhibition, an invoice for € 525 excluding VAT (VAT not applicable to taxable exhibitors established outside of France) per company identified will be sent to the main exhibitor by way of compensation as a penalty without prejudice to the claim of payment for the regulatory registration concerning the undeclared indirect exhibitor.

The person responsible, delegated by the exhibitor, will receive all the information relating to the exhibition (login and password), together with the invoice(s) unless the exhibitor indicates a separate invoicing address.

Company's business: Attached files: documentation and proof of registration on the companies register or equivalent.

You want to exhibit as a priority on:

For your catalogue reference, please check the category (or categories) of activities below:

EUROMARITIME  EUROWATERWAYS

MARITIME INDUSTRY

- Shipbuilding, equipment and repairs
- Renewable marine energies
- Offshore activities
- Port industries
- Transport and logistics
- Fisheries, aquaculture and biotechnology
- R&D
- Maritime Security and Safety
- Marine environmental protection, coastal planning & development
- Services (certification, financing, insurance...)
- Maretics

RIVER INDUSTRY

- Boatbuilding, river equipment and repairs
- Renewable hydraulic power energies
- Port industries
- Transport and logistics
- Research & engineering
- Security and safety of river navigation
- Riverbank planning and development
- Services (certification, financing, insurance)

REFERENCE COMPANY NAME

Name under which your company will appear in the alphabetical lists, in the catalogue, on the website or any other document.

Limited to 16 characters including spaces.

\_\_\_\_\_

**REGISTRATION FORM - INDIRECT EXHIBITOR**

**Two categories of exhibitor are allowed to take part in the exhibition:**

**Direct exhibitor:** occupies a location in the name of his own company

**Indirect exhibitor:** displays his products or services on a direct exhibitor's location. If the direct exhibitor occupies the minimum surface area of 9 sqm, the module will be increased by 3 sqm per indirect exhibitor hosted on the direct exhibitor's stand.

**INDIRECT EXHIBITOR <sup>(2)</sup>**

One form per INDIRECT exhibitor. Please duplicate this page if you have several **INDIRECT** exhibitors

The direct exhibitor (Company name): .....

Represented by his authorised legal representative:  Mr  Mrs

Surname: ..... First name: .....

Certifies that he is hosting the following indirect exhibitor on his stand:

Company name: .....

Address: .....

Postcode: ..... Town: ..... Country: .....

Mr  Mrs

Surname: ..... First name: .....

Position: ..... Direct line : .....

Tel: .....

Email: ..... Website : .....

Company's business: .....

Attached files: documentation and proof of company registration on the companies register or equivalent.

**REFERENCE COMPANY NAME**

Name under which your company will appear in the alphabetical lists, in the catalogue, on the website or any other document.

Limited to 16 characters including spaces.

\_\_\_\_\_

**Company's business:** Attached files: documentation and proof of registration on the companies register or equivalent.

**You want to exhibit as a priority on:**

**For your catalogue reference, please check the category (or categories) of activities below:**

EUROMARITIME  EUROWATERWAYS

**MARITIME INDUSTRY**

- Shipbuilding, equipment and repairs
- Renewable marine energies
- Offshore activities
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- R&D
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**RIVER INDUSTRY**

- Boatbuilding, river equipment and repairs
- Renewable hydraulic power energies
- Port industries
- Transport and logistics
- Research & engineering
- Security and safety of river navigation
- Riverbank planning and development
- Services (certification, financing, insurance)

**(2):** The direct exhibitor is solely responsible for the indirect exhibitors – approved by EUROMARITIME/EUROWATERWAYS - on his stand with respect to French law and compliance with the rules concerning the specifications of the event (rules for establishment receiving the public ERP, CDC VIPARIS), the general rules, the exhibitor's guide, and the health and safety rules as well as French labour law and liability insurance. The direct exhibitor declares that he has obtained the agreement from the indirect exhibitors on his stand for participation in the exhibition. The direct exhibitor declares to have understood French obligations concerning measures against undeclared work, and obligations concerning foreign workers posted on French territory that he undertakes to respect and enforce his indirect exhibitor(s) to respect. He also specifies that he has drawn his indirect exhibitor's attention to the cap on the insurance policy taken out with EUROMARITIME/EUROWATERWAYS in accordance with EUROMARITIME/EUROWATERWAYS.

The direct exhibitor shall receive and pay the invoice corresponding to the registration of the indirect exhibitors present on his stand.

The direct exhibitor, signatory of this contract undertakes to provide his indirect exhibitors with all commercial, technical, financial and operational information that is relevant to them.

REGISTRATION FORM

A. PARTICIPATION FEE	Quantity	Unit Price € excl VAT*	TOTAL € excl VAT*
1- DIRECT exhibitor		525 € excl VAT*	
2- INDIRECT exhibitor		525 € excl VAT*	
<b>TOTAL A: PARTICIPATION FEE</b>			

Your compulsory participation fee includes:

- The administration fee
- The entry of your company in the Official Catalogue and on the exhibition website (entry in the catalogue cannot be guaranteed after December 8, 2016)
- The compulsory exhibition insurance, the conditions of which are set out in the exhibition's general rules
- Your exhibitor's badges: 2 badges for 9 sqm stands (1 badge per additional 9 sqm of stand surface area)
- The free personalised e-invitations and paper invitations (on demand)

B - RESERVATION OF SURFACE AREA (see stand description) Increased by 3 sqm if an indirect exhibitor is present on 9 sqm stand	Surface	Unit price € excl VAT*/sqm (1)	Unit price € excl VAT/ sqm after increased (2)	TOTAL € excl VAT*
Bare surface Minimum 9 sq.m then progressive by multiple of 3 sq.m		283 € excl VAT*	311 € excl VAT*	
Space Support Sea Rescuers**		283 € excl VAT*	311 € excl VAT*	
Basic Stand Minimum 9 sq.m then progressive by multiple of 3 sq.m		445 € excl VAT*	489 € excl VAT*	
Premium Stand Minimum 12 sq.m then progressive in multiple of 3 sq.m		520 € excl VAT*	572 € excl VAT*	
<b>TOTAL B : SURFACE</b>				

**ATTENTION**

- (1) These rates are applicable to registrations received prior to September 30<sup>th</sup> 2016 inclusive.  
 (2) From October, 1<sup>st</sup> 2016, prices will be increased by 10%.



\*\* Support Sea Rescuers space

A testimony to the solidarity between all those who use the sea, the mission carried out by sea rescue volunteers is essential for everyone in the maritime world.

Euromaritime encourages exhibitors to support the Sea Rescuers for their first participation in the exhibition by contributing to the funding of their stand. For every square metre offered by an exhibitor to the Sea Rescuers, Euromaritime will also offer one square metre.

Partners of the Support Sea Rescuers stand will be featured at the stand entrance, in the exhibition catalogue, on the Internet site and in the press package.

\* VAT not applicable to taxable exhibitors established outside of France.

**REGISTRATION FORM**

**PAYMENT SCHEDULE**

The payment of the total amount including VAT\* will be carried out according to the following schedule:

- > A deposit of 50% of the total amount including VAT\* MUST be paid on registration for a receipt from April 1<sup>st</sup> 2016.  
A receipted invoice will be sent to you on receipt of your payment.

- > The balance: must be paid by **December 15<sup>th</sup> 2016** at the latest (only payment of the balance leads to the exhibitor's location/stand being made available). All registrations that take place less than 60 days before the opening of the Exhibition must be accompanied by payment of the full due amount.

\* VAT not applicable to taxable exhibitors established outside of France upon proof of their taxable status.

<b>TOTAL A (A1+A2) + TOTAL B</b>	
VAT 20 %*	
<b>TOTAL INCLUDING VAT TO PAY*</b>	

**PAYMENT METHOD**

- By cheque payable to "EUROMARITIME", 60, rue de Monceau - 75008 Paris - France
- By bank transfer. The exhibitor must specify on the transfer order "payment without charges for the beneficiary"

Bank Code	Branch Code	Account N°	Key	Domiciliation
<b>30002</b>	<b>08026</b>	<b>0000460112L</b>	<b>47</b>	<b>WST SDC RENNES</b>
IBAN : <b>FR04 3000 2080 2600 0046 0112 L47</b>			SWIFT / BIC : <b>CRLYFRPPXXX</b>	

A copy of the bank transfer notice must be enclosed with your registration file. The bank charges are payable by the exhibitor.

The company: \_\_\_\_\_ wishes to register for EUROMARITIME / EUROWATERWAYS. It declares that it has not suspended payments at the time of this request. It certifies that the information given is accurate. It ensures the organiser that it owns the intellectual property rights to the products and/or services that it is exhibiting on its stand at the EUROMARITIME / EUROWATERWAYS exhibition, or that it has obtained the necessary authorisations for the intellectual property attached to these products and/or services. It declares that it has read and understood the general rules of the exhibition and undertakes to comply with them. It expressly accepts to receive commercial information from the organiser by letter, fax, or e-mail.

I the undersigned: \_\_\_\_\_ position: \_\_\_\_\_ authorised legal representative of the direct exhibitor declare that I have read and understood the exhibition rules, the exhibitors' specifications and the technical rules as well as the reminder about French legal obligations concerning foreign workers posted on French territory, and I undertake to comply with, and to ensure the above mentioned indirect exhibitor complies with the clauses without reservation or restriction. I declare that I have read and understood the insurance policy proposed by the organiser and knowingly abandon any claims against the company managing the premises in which the exhibition is taking place and against the organiser whether they are corporate bodies or individuals, and I have informed my business insurance company of this waiver. **I also attach FORM O signed and bearing the company stamp for this purpose along with any attachments required for my registration, including the mandatory attachments for my registration.**

**DATE AND SIGNATURE OF THE DIRECT EXHIBITOR'S APPROVED LEGAL REPRESENTATIVE:**

**THE DIRECT EXHIBITOR'S STAMP:**

## REGISTRATION FORM

## DIRECT EXHIBITOR COMPANY REPRESENTATIVES

## Managing director

 Mr  Mrs

Surname: ..... First name: .....

Direct line: ..... Email: .....

## Sales manager

 Mr  Mrs

Surname: ..... First name: .....

Direct line: ..... Email: .....

## Marketing manager

 Mr  Mrs

Surname: ..... First name: .....

Direct line: ..... Email: .....

## Communication manager

 Mr  Mrs

Surname: ..... First name: .....

Direct line: ..... Email: .....

The personal information collected above by the company SOGENA (60, rue de Monceau - 75008 Paris - France RC Nanterre B 395 233 968) are the subject of data processing as part of the organisation of EUROMARITIME / EUROWATERWAYS 2017. This information is required by our company to process your registration as an exhibitor, and is recorded in our customer file. SOGENA may send you invitations related to the organisation of any other trade exhibitions. In accordance with the law on information technology and freedom of 6 August 2004 (art. 34 and following.) you have a right to access, rectify, modify and delete all data relating to you. To exercise these rights, you may write to us at the following address: SOGENA - 60, rue de Monceau - 75008 Paris - France.

If you do not wish to receive commercial information other than EUROMARITIME'S / EUROWATERWAYS'S by letter, fax, or e-mail, please inform us of your wish by ticking this box.

**TECHNICAL RULES** (extract)**A - INSTALLATION RULES****1 - Stand installation:**

The installation of stands must not in any circumstances damage or change the permanent installations of the exhibition hall. It is forbidden to stick, nail or screw into the floor or on to the partitions, wall, or pillars, even when they are clad. The location allocated to the exhibitors must be left after disassembly of the stands, in the same condition as it was when delivered. For stands delivered bare, the carpets and adhesive tape must be removed. All repair work on locations shall be invoiced to the exhibitor occupying this surface area. Exhibitors must return the outfitting plan of their stand by October 24<sup>th</sup> 2016 at the latest together with the "Validation of bare stands" form on the exhibitor's space online. This form, once approved and returned countersigned elements precised at the end of the paragraph 2 by the organiser, must be given to the organiser's representative on the site to enable him to begin assembling the stand. If this form is not provided, the organiser will not allow the exhibitor to take possession of his location to build his stand.

**2 - Height of construction components and distance from aisles:**

The decorative components must not be more than 2,5 sqm in height, and must be at a distance of 0,25 sqm from the circulation aisles.

Also, the partitions or opaque decorative components near to the edge of the stand must be positioned at a distance of 0,25 sqm and may not exceed 4 sqm in length. If these components are longer than this, they must contain spaces or transparent components at least 1 sqm wide.

In general the organiser reserves the right to remove or modify any decoration which is detrimental to the general appearance or would disturb neighbouring exhibitors.

For signs that are more than 2.5m in height, the height of the sign cannot be more than 25% greater than the dimension of the parallel side of the stand (or that which makes the smallest angle with this sign).

All planned outfitting construction, including signs, which is more than 2.50 sqm in height must be approved by the organiser. An outfitting plan, with dimensions, showing the directions, including a plan view, sections, elevations, signs and lighting systems must be sent to the organiser by 10/24/2016. at the latest. The stand number must be specified on the different plans.

The total height of the constructions shall not exceed 4.5 m.

**3 - Floors:**

Raised structures are only authorised if an exemption is requested from the organiser by 10/24/2016 at the latest. No exemptions will be granted for requests received after this date.

**4 - Reused stands:**

Reused stands are subject to the exhibition's installation rules in the same way as newly built stands. They must comply with the required distances and heights.

**5 - Arrival of large exhibition equipment:**

The arrival of all large equipment at Paris Expo Porte de Versailles will be governed by a schedule drawn up by the organiser which must be complied with and also specified on the General Coordination Plan (GCP).

**6 - Legal regulations for foreign personnel employed:****REMINDER FOR FOREIGN LABOUR****a) Foreign service providers operating on French territory:**

EUROMARITIME/EUROWATERWAYS informs exhibitors and all their service providers, subcontractors or personnel (non-French) of the new, reinforced provisions concerning French regulations for employment. These regulations must be respected by the exhibitor who must also ensure that they are strictly respected by any potential indirect exhibitor, under their full responsibility.

**b) Preliminary declaration of personnel posting:**

Irrespective of their nationality, all foreign service providers on French territory must fill out a posted work declaration in French, which must be sent, prior to the beginning of the services, by registered letter with an acknowledgement of receipt or directly online to "travail-emploi.gouv.fr" section "détachement de travailleurs".

(The English version of the explanatory Guide prepared by the Ministry of Labour is available on the EUROMARITIME/EUROWATERWAYS website).

Formalities CERFA N° 13816°02 Model 1 must be sent to:

Unité territoriale 75 21, rue Madeleine Vionnet 93000 Aubervilliers

Mailing address : 35 rue de la Gare CS 60003 75 144 Paris CEDEX 19

The company posting foreign workers must designate a representative on French territory who shall act as correspondent and intermediary with the French administration services.

Important: In addition, EUROMARITIME/EUROWATERWAYS recalls the French obligation for all foreign service providers to respect weekly and daily work durations and distribution, and this from the first day of work and for the entire duration of the posting, as well as the obligation to comply with the French legal minimum wage. In the case of breach, the contracting party's financial solidarity implicates its own payment of wages, contributions and penalties in lieu of the foreign service provider.

**c) Temporary work authorisation:**

For all non-EEC and non-EEA foreign service providers, a temporary work authorisation must be requested from the DIRECCTE, eight weeks prior to the beginning of the services, completed in French. (fill out the form "autorisation provisoire de travail CERFA N°13653°01" available on internet and on the exhibitor platform).

**d) Social protection:**

Foreign service providers must be able to show proof to the contracting party of UP-TO-DATE social protection for each employee posted on French territory.

Non-EU posted workers: must provide a document certifying regularity of their social situation:

Either from the country of origin if a bilateral agreement exists between the two countries, or from the French social contributions collection agency.

**B - SAFETY RULES**

The safety fire rules will be sent to the exhibitors after their application has been accepted.

The exhibitor's application cannot be dissociated from his undertaking to comply with all the safety rules, the technical rules and the general rules as soon as he receives them – as well as with later amendments – both by his own company and by that of any approved indirect exhibitors. For all matters relating to Safety, contact Cabinet Raillard, which is responsible for safety: [g.raillard@cabinet-raillard.com](mailto:g.raillard@cabinet-raillard.com)

**C - ASSEMBLY AND DISASSEMBLY**

Due to the requirements relating to the opening of the exhibition, no equipment can enter the exhibition park after Monday January 30<sup>th</sup> 2017 at noon. Participants must have finished their by Monday January 30<sup>th</sup> 2017 at 8 pm. No equipment requiring the door to be open can be accepted after the above-mentioned dates and times. The exhibitor also undertakes to be present on his stand at the time of the visit of the safety commission (the date and times will be specified at a later date). The conditions for the allocation of assembly/disassembly badges shall be set out in the exhibitor's guide online on the Exhibitor's space.

No disassembly of stands, even partial, is allowed before the official closure of the exhibition.

**D - ACCESS CONTROL**

1 - The exhibitors' badges can be collected at the General Commissioner's office from Monday January 30<sup>th</sup> 2017

2 - The invitation cards (to activate online) are for professional visitors and are only distributed by the exhibitors or by the exhibition organisers.

They give the right to free entry. Order forms for invitation cards (the order form will be communicate after acceptance of your application file by the organiser) are reserved for exhibitors only.

Only the exhibition organiser is authorised to issue special cards to meet specific requirements. All infringements and/or fraud noted will lead to legal proceedings. The distribution and/or sale of invitations and special cards issued by the organiser is strictly forbidden in the enclosure and surrounding areas of the event.

**E - APPLICATION OF THE RULES**

1 - All infringement of the provisions of these Rules and of the Technical guide accompanied by the Safety rules may, without prejudice to any other measures, and if necessary with the assistance of the law enforcement authorities, lead to the removal of the equipment concerned and/or the closure of the stand at the expense of the offending exhibitor who abandons heretofore and in advance any claims against the organiser. This is the case in particular for failure to take out insurance, non-compliance with the outfitting, non-compliance with the safety rules, non-occupation of the stand, display of products that do not comply with those listed in the acceptance application, (direct exhibitor and indirect exhibitor), or failure to pay the participation fees in full or non-compliance with the assembly and disassembly deadlines.

In these cases, the exhibitor's participation fee and that of his indirect exhibitors shall, in all cases, remain in the organiser's possession.

If required, the organiser reserves the right to retain exhibited items and furniture or decorative items belonging to the exhibitor until settlement of all outstanding amounts.

2 - In the event of disputes, before any legal proceedings, the exhibitor undertakes to submit his claim to the organiser. All legal action initiated before the expiry of a period of fifteen days from the lodging of this claim is, by prior express mutual agreement of the exhibitor, declared inadmissible.

3 - The organiser is responsible for compliance with the provisions of the General, Safety and technical rules which constitute an indivisible whole. This is formally approved by the exhibitor when he makes his application for participation in EUROMARITIME/EUROWATERWAYS. All these rules and any additional rules are updated and can be consulted on the website: [www.euromaritime-expos.com](http://www.euromaritime-expos.com) on the exhibitor's space.

The agreements with these rules are published on the website: [www.euromaritime-expos.com](http://www.euromaritime-expos.com)

**F - DISPUTES**

Competent jurisdiction is granted to the Tribunal de Commerce de Paris (Paris Commercial Court) for all matters concerning the performance, the interpretation, the consequences of the General Rules, Technical guide, the application of the legislation specific to Trade Fairs, Shows and Exhibitions in France, and the employment and tax rules applicable to exhibitors. Only the rules in French are considered as authoritative in case of difficulty.

## EUROMARITIME / EUROWATERWAYS EXHIBITIONS GENERAL RULES

### 1 - ACCEPTANCE CONDITIONS

#### Exhibitors' activity list

Unless an express exemption is granted by the organiser, to be accepted exhibitors must be: corporate bodies incorporated into companies, groupings of companies, groupings of professionals or organisations who have been formally constituted and registered on the companies register - or on an equivalent organisation in foreign countries - for more than a year and who belong to a country recognised by the international community (reference countries), and satisfy one of the following criteria:

> has a manufacturing base in at least one of the reference countries, in at least one of the following fields:

- the study, manufacture, maintenance, repair, modernisation of naval construction and equipment belonging to the marine and river sectors
- the study, manufacture, maintenance, repair, modernisation of equipment linked to activities of the Maritime Security and Safety
- maritime transport and logistics
- port industry activities
- fisheries, aquacultures and marine biotechnology
- offshore activities
- marine environmental protection, coastal planning & development
- research and engineering
- renewable marine energies
- maritics
- education and training in marine and aqua trades
- services (financing, insurance...)
- media

> carries out promotion, sales, provision of services or advice concerning naval or maritime safety

> carries out publishing of magazines, catalogues, documentation or lists of maritime equipment. The authorised service activities must not be displayed on other stands than the one that they have been individually allocated to.

The following exhibitors cannot be accepted:

- agents or intermediaries not officially recognised by a reference country,
- companies or organisations that only have the purpose of importation for immediate resale.
- companies or organisations whose head office is located in a country subject to an embargo decided upon by the United Nations Organisation (UN) by the European Union (EU) or by the French authorities.

The organiser reserves the right to give a final decision to refuse applicant direct or indirect exhibitors. The organiser is not obliged to give reasons for his decision.

Also, a decision to accept an applicant may be cancelled at any time by the organiser who obtains information, which if it was known at the outset, would have resulted in a refusal of the application.

This cancellation of the acceptance decision will lead to the reimbursement of the amount already paid by the exhibitor.

No compensation or damages can be claimed.

Acceptance is personal. Companies who are members of groupings of companies (GIE - economic interest grouping, Associations, etc.) cannot exhibit on collective stands unless all the companies who are members of the group have been individually accepted as exhibitors and have undertaken to pay the registration fees.

In this case, the direct exhibitors who have become co-exhibitors, who have each made a paying participation application, can be authorised by the exhibition to carry out a group presentation. Indirect exhibitors on the other hand - duly and expressly approved by the exhibition at the request of an exhibitor - display their authorised products or services on the direct exhibitor's stand who bears the pecuniary obligations and the responsibility with respect to the Exhibition rules, the technical, employment and legal rules applicable to exhibitions.

### 2 - REGISTRATION FORMALITIES & PAYMENT CONDITIONS

The exhibitor registration application is carried out by sending the participation undertaking (registration form) to the exhibition organiser, signed by the individual who is authorised to engage the company. To be admissible, the application must relate to a location of 9 m<sup>2</sup> and be accompanied by a deposit of 50%, the balance including VAT (for taxable and non-taxable exhibitors established in France or for non-taxable exhibitors established outside of France) or before taxes (for taxable exhibitors established outside of France) must be paid by 12/08/2016 at the latest.

The payments are to be made by cheque payable to EUROMARITIME, IBAN: FR04 3000 2080 2600 0046 0112 L47. The reference wording "payment without charges for the beneficiary". All registrations that take place less than 60 days before the opening of the exhibition must be accompanied by the full payment of the due amount. Official notification of acceptance of the application is sent by the organiser to the applicant company. Non-payment of the reservation by the deadline given (on receipt of the invoice) leads to the exclusion of the exhibitor and the surface areas reserved are then made available to the organiser. The sending of a registration application implies unreserved acceptance by the applicant of the applicable legal provisions, of the event rules, and of the public law regulations applicable to organised events in France, in addition to the French legal safety rules.

In the event of abandonment, the amounts due to the organiser under the terms of this undertaking must be paid in full by the exhibitor.

Two categories of exhibitor are allowed to take part in the exhibition:

- **Direct exhibitor:** occupies a location in the name of his own company
- **Indirect exhibitor:** displays his products or services on a direct exhibitor's location. If the direct exhibitor occupies the minimum surface area of 9 sqm, the module will be increased by 3 sqm per indirect exhibitor hosted on the direct exhibitor's stand.

The direct exhibitor remains the sole contact with respect to the exhibition. It is his

responsibility to ensure the compliance of his undertaking made in the name and on behalf of his indirect exhibitor.

### REGISTRATION FEE

The amount of the registration fee is:

- 525 euros, excluding VAT\*, for each direct exhibitor
- 525 euros, excluding VAT\*, for each indirect exhibitor

### RESERVATION OF STAND SURFACE AREAS

Bare surface area: the amount of the participation is 283 euros, excluding VAT\*, per square metre.

Sea rescuers Space : the amount of the participation is 283 euros, excluding VAT\* per square metre.

Equipped stand: the amount of the participation is 445 euros, excluding VAT\* per square metre.

Premium equipped stand: the amount of the participation is 520 euros, excluding VAT\* per square metre.

The prices (registration fee, surface area reservation and stand layout formulas) are set out on page 3.

All these fees will increase by 10% from October 1<sup>st</sup> on.

These amounts may be revised by the organiser if the economic conditions (cost of materials, labour, transports and services, or tax and employment charges) vary significantly between the date of the application and the event opening date.

The amount of the participation must be paid on receipt of the invoice. In all cases, exhibitors who have not paid the amount of their participation at the beginning of the assembly phase will be refused access to the exhibition but will nevertheless be obliged to pay the order in full. The additional services are invoiced according to a specific method.

### VAT

Invoices issued by the organiser show the VAT that is billable to all exhibitors established in France and to non-taxable exhibitors established outside of France.

By contrast, VAT is not invoiced to taxable exhibitors established outside of France as a result of the implementation of the administrative doctrine (BOI-TVA-CHAMP-20-50-30 n°525). Exhibitors are responsible for managing their tax obligations, particularly in relation to VAT, in the countries where they are established.

### 3 - LOCATIONS

The organiser draws up a plan of the exhibition and distributes the locations freely taking account as far as possible of the wishes expressed by the exhibitors, of the type of product and/ or service that they are exhibiting, the positioning of the stand, and the distribution of business sectors in the exhibition. The organiser can modify the size and positioning of the surface area requested by the exhibitor. This modification does not allow the exhibitor to unilaterally cancel his participation undertaking. The exhibitor is informed of the location of the stand allocated to him by means of a plan. The surface area accepted at a later date that exceed the surface area initially requested shall be invoiced as an extra charge.

The standards that are allocated cannot under any circumstances be transferred, sublet or made available for third parties, wholly or partially, by the exhibitor. Applications to host indirect exhibitors must be formulated by means of the registration application. The organiser reserves the right to accept or refuse the hosting of an indirect exhibitor, without having to give reasons for his decision in the case of refusal. Refusal of an indirect exhibitor does not allow the direct exhibitor to cancel his reservation, who remains liable for the whole of his own order but excluding the "indirect exhibitor" fees. The direct exhibitor remains the sole legal contracting party and the organiser's sole contact.

### PRODUCTS EXHIBITED:

With the exception of products intended exclusively for sale or use outside French territory and duly marked as such, the products or services and equipment exhibited must comply with the current applicable French and European legislation at the opening of the exhibition. No take away selling is allowed unless an exemption is granted by the organiser following a written request formulated two months before the opening of the exhibition.

### 4 - INSURANCE

The administration of the exhibition declines all liability with respect to loss or damage which may occur to samples of exhibition equipment for any reason whatsoever and is not responsible for theft that may be committed.

Thefts guarantee persons to compulsory insurances (4-1 A,B).

### Abandonment of claims

Exhibitors abandon all claims against the company managing the premises in which the exhibition is taking place and against the organiser or any other exhibitor as a result of damage, loss and disappearance including theft in particular, which could affect samples, models, exhibition equipment and in general all things that are their property, that they are using or keeping, for any purpose whatsoever, and for any reason whatsoever. Exhibitors undertake to include this clause in all contracts that are related to this exhibition. The exhibitor undertakes to comply with his obligation of surveillance of his location during the opening hours and assembly and disassembly phases as stated hereunder.

\* VAT not applicable to taxable exhibitors established outside of France upon proof of their taxable status.

## EUOMARITIME / EUROWATERWAYS EXHIBITIONS GENERAL RULES

**4.1 - DAMAGE INSURANCE****A – EUOMARITIME / EUROWATERWAYS EXHIBITION COMPULSORY INSURANCE**

In order to allow exhibitors to be insured, the exhibition administration covers the exhibited and installed goods (stand equipment and display accessories) compulsorily with "Multiple risk" cover: fire, theft, damage, (breakage excluded), with a capital of €3,500 per exhibitor. The insurance cover is for "FIRST RISK" without applying the proportional rule. The amount stated above represents a maximum limit for each exhibitor; however in the event of a claim, he would have to prove the exact value of the goods, objects or equipment that he is claiming reimbursement for and of the corresponding insurance.

Natural Disasters (law of 13 July 1982) are also covered by this damage insurance (specific excess for Natural Disasters 10%, minimum €1,143.37).

This compulsory insurance is taken out at its cost and on its personal behalf by the offices of the organisation, the organiser cannot be held liable, in particular in the event of the values declared by the exhibitors being insufficient.

The INSURANCE takes effect on the Exhibition opening day and time on January 31<sup>st</sup> 2017 and stops on the Exhibition closing day and time, from the opening of the doors for the disassembly (closure/disassembly of the Exhibition), on February 2<sup>nd</sup> 2017.

**Goods excluded**

In all cases: Works of art and objects with conventional value, personal belongings and objects, papers, cash, jewellery.

**Risks excluded in all cases:**

- The damage arising directly or indirectly from acts of civil war or foreign war, insurrection, riots or strikes, earthquakes or floods, including damage arising from the decay of an atomic core.
- Damage arising from defects inherent in the insured objects, wear or slow deterioration, or the work of mites or other parasites, and that resulting from faulty packaging or assembly and disassembly.
- Losses resulting from fines, confiscation or sequestration.
- Theft or misappropriation committed by the exhibitor's representatives or employees.
- Losses resulting from missing stock on stands where free goods or free tasting of goods or drinks of any kind.
- Damage suffered by objects or devices of any kind as a result of their operation, or following a mechanical or electrical failure.
- Loss or damage occurring during transport.

**Exhibitor's obligations for theft guarantee**

THEFT insurance (prevention, security guards). This contract covers the risk of theft in all cases, on the formal condition that: during the hours of opening to the public and/or to exhibitors, the stand is constantly guarded by the exhibitor and/or his personnel

During the transport period, the exhibitor who wishes to insure his equipment must take out insurance with a company of his choice. When the liability of a third party can be proven (installers, transporters or handlers), the insured or his representative must take all the measures required by the current applicable law and regulations to retain the benefit of the tort remedy.

**B - ADDITIONAL OPTIONAL INSURANCE:**

Each exhibitor is obliged to comprehensively insure all his goods that enter the exhibition site. The "Additional Insurance" sheet will be attached to the exhibitor's guide. Otherwise, the exhibitor undertakes to insure his goods himself.

**4.2 - EUOMARITIME / EUROWATERWAYS THIRD PARTY LIABILITY INSURANCE**

A third party liability insurance covers the organisation and the exhibitors against the pecuniary consequences of third party liability that it may incur as a result of bodily harm, tangible and intangible, caused to third parties, and in particular to visitors during or at the time of the exhibition, by their personnel, their equipment, etc. The insurance cover for bodily harm, tangible and intangible, is limited to €7,500,000 per claim. Of course, the risk of circulation of motor vehicles is formally excluded.

The insurance cover takes effect on January 31<sup>st</sup> 2017 at the exhibition opening time, when the insured objects enter the exhibition enclosure and as soon as they have left the means of transport that brought them there, no matter what handling operations they may be subject to following this: it ceases as soon as they are loaded on the transport vehicles for the return shipment. The insurance covers stops on February 2<sup>nd</sup> 2017 at the time of the exhibition closure.

**CLAIM DECLARATION**

All claims must be sent to "GROUPE SATEC/ANA", using the forms made available to exhibitors in the General Commissioner's office of the Exhibition which must be sent within the period set out below:

**a) THEFT within 24 hours.**

Within this same period a report of theft must be made to the Police authorities (Local Police station).

**The details shown below must be provided on the statement of theft committed** inside the exhibition:

Usual name and technical designation – the make and references (serial no, type, etc.).

The dimensions – Colours – The value and all details to help identify the stolen object.

- > Name and address of the owner company
- > Name and position of the person reporting the theft
- > The words "I make a claim against..."
- > Date and time the object was seen for the last time
- > Designation of the hall and the stand (number and letters)
- > Specify whether there was a break-in or not

**b) Other damage/harm.**

The exhibitor is disqualified from benefiting from the insurance if he does not comply with the above procedure.

**5 - CANCELLATION****CANCELLATION BY THE ORGANISER**

If it became impossible to obtain the necessary premises, or if fire, war or a public nuisance or any other force majeure event made it impossible to carry everything that must be done to put the event on, the organiser may at any time cancel it, by giving notice in writing to the exhibitors who will have no right to any compensation or indemnity whatsoever as a result of this cancellation.

The amounts that are available after the payment of all the expenses committed, would be distributed between the exhibitors on a prorata basis of the amount paid by them, without them being able by express agreement to exercise any claim, of any kind and for any reason whatsoever, against the organiser.

**CANCELLATION BY THE EXHIBITOR**

All failure by the exhibitor (non-compliance with the safety rules for the fitting out of the stands (technical and safety guide), display of non-compliant equipment, products or services) will result, even without formal notification, in the disqualification of the right to the location. The defaulting exhibitor will relinquish, as compensation, 100% of the participation fee payable by him, with prejudice to any additional damages which may be demanded from him.

**6 - APPLICATION OF THE RULES**

All infringement of the provisions of these rules, of the technical guide, of the laws, rules and safety provisions applicable to Trade Fairs and Exhibitions on the French territory, may result, without prejudice to other measures, in the exclusion of the exhibitor, the removal of the exhibited equipment, and/or the closure of the stand. This will be at the exhibitor's expense who abandons in advance all claims against the organiser. The amount of the participation shall be retained by the organiser.

This is in particular the case for failure to take out the proper insurance, non-compliance with the construction rules, non-compliance with the safety rules, non-occupation of the stand, non-payment of the participation fees, non-compliance with the deadlines and rules for assembly and disassembly. All these rules are available in the exhibitor's guide (on line on the exhibition website [www.euromaritime-expos.com](http://www.euromaritime-expos.com) and [www.eurowaterways.eu](http://www.eurowaterways.eu)). The organiser is responsible for the application of the rules. The organiser shall not be held liable for non-compliance with the rules by the exhibitor.

**7 - DISPUTES**

Competent jurisdiction is granted to the Tribunal de Commerce de Paris (Paris Commercial Court) for all matters concerning the performance, the interpretation, the consequences of the General Rules and the Technical guide. Only the law imposed on French territory for all public events and exhibitions is applicable. Only the legal texts, of the order and rules and guides applicable to the event, signed by the exhibitor, in French, are considered as authoritative in case of interpretation difficulties.



The EUROMARITIME/EUROWATERWAYS 2017 exhibition registration file and the express acceptance of its general rules, its technical guide, and its safety annexes, constitutes, in an indivisible manner, a preliminary whole to any approval of participation in the EUROMARITIME/EUROWATERWAYS 2017 Exhibition.

**BETWEEN:**

The organiser INFOMER – Groupe Ouest-France - head office 13 rue du Breil - CS 46305 - 35063 Rennes Cedex – acting through its legal representative Jean-Paul Boucher, Managing director of INFOMER, represented by its authorised representative SOGENA, administrative and commercial manager, exhibition specialist.

Hereinafter referred to as the Organiser  
and

Company name: .....

Legal form: .....

Head office: .....

Acting through its legal representative:

Name: .....

Position: .....

Hereinafter referred to as the direct exhibitor wishing to participate in EUROMARITIME/EUROWATERWAYS 2017.

**It is hereby stated that:**

The above-mentioned exhibitor formally declares that he has read and understood, accepts and submits to these general rules, their amendments and all the general, legal and regulatory requirements and safety notices in the different chapters of the exhibitor's guide and the technical guide. He declares that he has been informed of his obligations with respect to the law and the French regulations applicable to establishing receiving the public.

The exhibitor declares that his attention has been drawn to the obligation to comply with the French provisions relating to labour law, declaration of foreign labour on French territory, working hours, concealed work, and all the obligations relating to the level of remuneration and declarations of social contributions.

His attention has particularly been drawn to the new laws concerning co-solidarity of the ordering body with regard to his authorised representative/ service provider/indirect exhibitor in the event of breach of the aforementioned obligations and particularly concerning foreign workers on French territory (prior declarations and respect for applicable social law).

This contract takes effect as soon as the organiser approves the application form signed by the direct exhibitor accompanied by this FORM 0 and payment of the account.

He declares that he assumes full responsibility for any indirect exhibitors that he asks to be hosts on his stand. The direct exhibitor is obliged to inform the organiser – in order to obtain approval – of the list of indirect exhibitors that he wishes to have on his stand (together with their documentation) at the time of the attached registration application.

**A – EUROMARITIME / EUROWATERWAYS EXHIBITION COMPULSORY INSURANCE**

In order to allow exhibitors to be insured, the EXHIBITION administration covers the exhibited and installed goods (stand equipment and display accessories) compulsorily with "Multiple risk" cover: Fire, Theft, Damage, (Breakage excluded), with a capital of €3,500 per exhibitor for the duration of the exhibition and for the direct and indirect exhibitors. The insurance cover is for "FIRST RISK" without applying the proportional rule. The amount stated above represents a maximum limit for each exhibitor; however in the event of a claim, he would have to prove the exact value of the goods, objects or equipment that he is claiming reimbursement for and of the corresponding insurance. Natural Disasters (law of July 13<sup>th</sup> 1982) are also covered by this damage insurance (specific excess for Natural Disasters 10% minimum €1,143.37).

This compulsory insurance is taken out at its cost and on its personal behalf by the offices of the organisation; the organisers cannot under any circumstance be held liable, in particular in the event of the values declared by the exhibitors being insufficient. The INSURANCE takes effect on the Exhibition opening day and time on January 31<sup>st</sup> 2017 and stops on the Exhibition closing day and time, from the opening of the doors for the closure and disassembly phase on February 2<sup>nd</sup> 2017.

**A - EXHIBITORS OBLIGATIONS**

**THEFT insurance (prevention, security guards).** This contract covers the risk of theft in all cases, on the formal condition that: during the hours of opening to the public and/or to exhibitors and during the installation period, the stand is constantly guarded by the exhibitor and/or his personnel.

During the transport period, the exhibitor who wishes to insure his equipment must take out insurance with a company of his choice. When the liability of a third party can be proven (installers, transporters or handlers), the insured or his representative must take all the measures required by the current applicable law and regulations to retain the benefit of the tort remedy.

**B - ADDITIONAL OPTIONAL INSURANCE**

Each exhibitor is obliged to comprehensively insure all his goods that enter the exhibition site. The "Additional Insurance" sheet will be attached to the exhibitor's guide. Otherwise, the exhibitor undertakes to insure his goods himself and he gives up any recourse towards the organiser and exhibition site Viparis.

**C - EUROMARITIME / EUROWATERWAYS THIRD PARTY LIABILITY INSURANCE**

A third party liability insurance covers the organisation and the exhibitors against the pecuniary consequences of third party liability that it may incur as a result of bodily harm, tangible and intangible, caused to third parties, and in particular to visitors during or at the time of the exhibition, by their personnel, their equipment, etc. The insurance cover for bodily harm, tangible and intangible, is limited to €7,500,000 per claim.

Of course, the risk of circulation of motor vehicles is formally excluded.

The insurance cover takes effect on January 31<sup>st</sup> 2017 at the exhibition opening time, when the insured objects enter the exhibition enclosure and as soon as they have left the means of transport that brought them there, no matter what handling operations they may be subject to following this. The insurance covers must cease on February 2<sup>nd</sup> 2017 at the time of the exhibition closure or earlier when loading onto forwarding vehicles. The exhibitor confirms that he is able to fulfil the insurance obligations and consequently abandons exercising and claims against the organiser and/or any corporate body or individual associated with the organisation of the event.

**DATE AND SIGNATURE OF THE DIRECT EXHIBITOR'S APPROVED LEGAL REPRESENTATIVE:**

**THE DIRECT EXHIBITOR'S STAMP:**